



An Equal Opportunity Employer

87 IH 10 North – Suite 2-101  
 Beaumont, Texas 77707  
 or  
 Post Office Box 21257  
 Beaumont, Texas 77720-1257  
 Phone (409) 833-5656 Fax (409) 833-5563  
 www.eagle-pro.com

**EMPLOYMENT APPLICATION**

**Instructions:**

- o Fully complete all pages
- o Read and initial all Acknowledgements where required
- o Read and complete Affirmative Action information - This information is **voluntary** and refusal to provide it will not subject you to any adverse treatment.
- o Please print ALL information except items requiring your signature or initials

**PERSONAL INFORMATION**

Last Name			First Name		Middle Name		Social Security Number		
Current Address:							Home Phone:		
Street		Apt # (if applicable)		City		State		Area Code	Number
Mailing Address:							Alternate Phone:		
Street		Apt # (if applicable)		City		State		Area Code	Number
Email Address							Cell Phone:		
Have you ever applied for work or been employed by this Company?					If Yes, approximate date			Current Work Phone:	
Yes		No							
Are you a U. S. Citizen?					If No, what authorization do you have to work in the U. S.?				
Yes		No							
Have you ever been convicted of a criminal offense?					If Yes, explain.				
Yes		No							
Do you have a Safety Badge?					Are you bilingual? If so, please list other languages.				
Yes		No							

**EMPLOYMENT INTEREST**

Type of Employment you will accept?	Are you willing to relocate?	Will you perform shift work?	What position are you seeking?
<input type="checkbox"/> Permanent	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	Minimum Salary per Hour:  Date Available for Work:
<input type="checkbox"/> Temporary	<input type="checkbox"/> No	<input type="checkbox"/> No	
<input type="checkbox"/> Temporary-to-Hire			
<input type="checkbox"/> Part-time			
<input type="checkbox"/> Summer			

Have you Worked for or applied to any Hwy Construction Company in the last 30 days? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 If Yes list the name of the Company \_\_\_\_\_ Date \_\_\_\_\_

**EDUCATION RECORD**

	Name/Location of School	Years Attended	Date Graduated/Diploma/Degree	Subjects Studied
High School				
College/University				
Vocation or Technical School				

**MILITARY EXPERIENCE**

Branch of Service	Highest Rank Attained	Years of Service	Date of Discharge
Military Occupation Specialty/Major Duties			

## DOT/PRE-EMPLOYMENT

Do you have a valid Drivers License? Yes No	If Yes, what type? Regular CDL	Drivers License No. & State	Expiration Date	Birth Date
Have you been involved in any motor vehicle accident(s) while driving in the past three (3) years? Yes No				
List <b>ALL</b> violations of motor vehicle laws or ordinances for which you were convicted in the last three (3) years.				
Have you ever had a license, permit or priveledge to operate a motor vehicle suspended, revoked or denied?				
List <b>ALL</b> prior convictions for driving while intoxicated, reckless driving or possession of non-prescription drugs:				

## EMPLOYMENT EXPERIENCE

Please list **ALL** employment during the last ten (10) years, beginning with the most recent position.

FROM	Company Name	Supervisor's Name	Phone Number & Extension
MO	Company Address (provide Street or PO Box, City, State & Zip)		
TO	Job Title	Describe Duties & Responsibilities	
MO	YR		
STARTING SALARY	FINAL SALARY	Reason for Leaving	
FROM	Company Name	Supervisor's Name	Phone Number & Extension
MO	Company Address (provide Street or PO Box, City, State & Zip)		
TO	Job Title	Describe Duties & Responsibilities	
MO	YR		
STARTING SALARY	FINAL SALARY	Reason for Leaving	
FROM	Company Name	Supervisor's Name	Phone Number & Extension
MO	Company Address (provide Street or PO Box, City, State & Zip)		
TO	Job Title	Describe Duties & Responsibilities	
MO	YR		
STARTING SALARY	FINAL SALARY	Reason for Leaving	

**AUTHORIZATION FOR RELEASE OF PERSONAL DATA/RECORD INFORMATION**

Name	Social Security Number
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Address: Street, Apt. Number (if applicable), City, State & Zip

As a condition of my employment with Eagle-Pro, I understand that I must provide past employment history information and undergo a previous employment reference check. I hereby authorize and request that any of the information listed below be provided to Eagle-Pro. A photocopy of this authorization may be treated with the same authority as the original. My signature in the space provided below certifies that this application was completed by me, and that all entities on it and information in it are true, correct and complete to the best of my knowledge.

Applicant's Signature (Required)	Date
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**PREVIOUS EMPLOYMENT REFERENCE REQUEST**

To Whom It May Concern:

We are actively considering the above applicant for employment and would appreciate you forwarding the information below to Eagle-Pro.

Date: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

DATES EMPLOYED: Start Date \_\_\_\_\_ Finish Date: \_\_\_\_\_ Job Title: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

If DOT certified, please provide all information regarding participation in drug & alcohol testing programs for the prior two (2) years (including positive test results and refusals to submit to testing).

Would you rehire? \_\_\_\_\_ Yes \_\_\_\_\_ No

If No, Explain: \_\_\_\_\_

Employer's Authorized Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative's Title: \_\_\_\_\_

*Please return at your earliest convenience to the following:*

**Eagle-Pro Staffing, Inc.**

PO Box 21257  
Beaumont, Texas 77720-1257  
Office: (409) 833-5656  
Fax: (409) 833-5563

**Eagle-Pro Construction, Inc.**

PO Box 20136  
Beaumont, Texas 77720-0136  
Office: (409) 835-3636  
Fax: (409) 835-7555

**Eagle-Pro Engineering, Inc.**

PO Box 21237  
Beaumont, Texas 77720-2137  
Office: (409) 835-3636  
Fax: (409) 835-7555

## ACKNOWLEDGEMENTS

*Please read and initial each of the following:*

1. I certify that all statements I have made in this application are true and agree that any misrepresentation or omission of facts requested may be sufficient cause for cancellation of my application or immediate dismissal from Eagle-Pro if I have been employed. In the event that I am employed, I agree to conform to the rules and policies of Eagle-Pro. I understand that these rules may be changed, interpreted, withdrawn or added to at Eagle-Pro's option at any time without notice.
2. I understand that employment is contingent upon meeting the physical requirements of the job and passing, to Eagle-Pro's satisfaction, a drug screen. Depending upon the nature of the job for which I am applying. I understand that the satisfactory completion of a post-hire physical examination may be required. I also understand that I will be required to submit to random drug screens during my employment with Eagle-Pro and that should I refuse to submit to a random drug screen, I will be terminated immediately.
3. I acknowledge Eagle-Pro's notification to me that a background investigation or an investigative consumer report on me may be made. I understand and agree that successful completion to Eagle-Pro's satisfaction of such investigation(s) is required for employment or continued employment. I hereby authorize Eagle-Pro to conduct or have conducted the investigation(s) described above and to prepare or cause to be prepared a report based on such information. I further understand that, upon my written request, a complete disclosure of the nature and scope of the investigation(s) conducted will be provided to me.
4. I understand that my employment may be terminated, with or without cause, and with or without notice, at any time. I acknowledge that I do not have a contract of employment for any specific duration or term and that I am not guaranteed a position with Eagle-Pro unless a written agreement is executed by an Eagle-Pro Owner and by me.
5. I agree that Eagle-Pro's liability to me for wages is limited to the amount earned by me as of the date of termination and that any wages paid to me by Eagle-Pro must be supported by an approved time sheet documenting hours worked by me. I also authorize Eagle-Pro to deduct at any time monies owed by me to Eagle-Pro whenever such deduction is not prohibited by law.
6. I understand that federal law prohibits the employment of unauthorized aliens and that all persons hired must submit satisfactory proof of employment authorization and identity generally within three (3) days of being hired. I further understand that failure to submit such proof will result in my immediate dismissal from Eagle-Pro if I have been employed.
7. I understand that my disclosure of prior convictions for criminal or traffic offenses will not necessarily prevent my employment with Eagle-Pro; however, the omission of this requested information will be sufficient cause for cancellation of my application or my immediate dismissal from Eagle-Pro.
8. I certify that I have read and agree to the above acknowledgements.

SIGNATURE REQ'D: \_\_\_\_\_

DATE: \_\_\_\_\_

## VOLUNTARY AFFIRMATIVE ACTION INFORMATION

*Completion of this section is Voluntary*

Eagle-Pro considers all applicants for all positions without regard to race, religion, sex, national origin, age, marital or veteran status, the presence of a medical condition or disability that can be reasonably accommodated, or any other legally protected status.

In an effort to comply with requirements regarding government record keeping, reporting and other legal obligations; we ask that you complete this applicant data survey. Your cooperation is appreciated. We comply with government regulations, including Affirmative Action obligations.

Please be advised that this information is not a part of your official application for employment. It is considered confidential information that will not be used in any employment decision.

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Position(s) Applied For: \_\_\_\_\_

Please circle how you heard about Eagle-Pro:

Advertisement      Employee      Relative      Walk-in      School      Government Employment Agency  
 Private Employment Agency      Other: \_\_\_\_\_

Circle One (1):      Male      Female

Please circle one (1) of the following:

Hispanic      Black      Asian/Pacific Islander      American Indian      Alaskan Native      White